



Kirk Smeaton Parish Council

Kate Bowden (Clerk) email: kirksmeatonclerk@gmail.com

Bonita Cottage, Water Lane, Kirk Smeaton WF8 3LD

Tel: 01977 621628

Tricia Storey – Chair

Notice and Agenda Annual Meeting (Virtual) 5 May 2021

30 April 2021

TO: Parish Councillors

FROM: Kate Bowden

Dear Councillor

Please note the next meeting of Kirk Smeaton Parish Council will be the Annual Meeting to be held virtually Skype on Wednesday 5th May 2021 following the Open (Parish) Meeting which will commence at 6pm. Please click on the link which is included in the email which is for both meetings.

A G E N D A

1. Attendance
2. To receive apologies for absence given in advance of the meeting
3. Election of Chair and Vice Chair
4. Confirmation of Co-option of new Councillor
5. Declaration of Interests
6. **Public Questions and Issues**
7. Minutes of the Parish Council Meeting held on 10 March 2021 for approval
8. Matters arising from the Minutes of 10 March Parish Council meeting
 - 8.1. Report on the further monitoring of the VAS installation on Wentedge Road.
 - 8.2. Update on Pinfold Lane issues including leaflet to residents – Cllr Stephenson
 - 8.3. Bollard replacement on Pinfold Lane – further Update and decision regarding adoption
 - 8.4. Update on the proposal for the installation of Planters in 3 places in the Village.
 - 8.5. Discuss the feedback re Roles and Responsibilities of Councillors. Discuss also the role of School Liaison/ongoing Speeding Unit visit.
 - 8.6. Community Speed Watch – discuss training new members of the team and confirm a date to meet w/c 24th May 2021



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- 8.7. Further update and information re 'think tank' regarding litter; dog poo and fly tipping both in the Village and Brockadale.
9. **Ratifying decisions made and money spent between meetings due to the Coronavirus Pandemic**
- 9.1. Printing costs £40; Poo Bag refills £165.30; YLCA £138; Clark's Salary £600; HMRC £152.48; YLCA £138; Wildflower Planting £244.99; Planters £230.99; Mole Contract £70; Clock Winding £75; Printing new leaflet £35
10. Discuss the adoption of the new Code of Conduct for Councillors.
11. Review Council Policies: Standing orders; Risk Management/Assessment; GDPR; Cemetery and Memorials; Accessibility; Grievance Policy; Disciplinary Policy; Grant Aid; Financial Policy
12. Website advice from JPAG – comments on using .gov.uk (extract from White Rose Update - When choosing a domain name for the council's website and emails, many local council websites are appropriately making use of the exclusive .gov.uk domain (for example, ourparishcouncil.gov.uk), with e-mail addresses being linked to that domain as well.
13. The Great British Spring Clean – 28th May - 13th June
14. Update on the meetings/progress regarding Wildflower Planting
15. Discuss Councillor Training Courses.
16. Discuss BHIB Insurance renewal - £342.34
17. Discuss the reply regarding the Give Way sign at the end of Wentedge Road
18. **Village Green and Village Matters**
- 18.1. Further update on the fly tipping problem - Discuss Martin's fly tipping email to Nigel Adams.
19. **Highways Matters**
- 19.1. Discuss any further correspondence regarding – A1 Doncaster to Darrington – email for information
20. **Allotments and Cemetery**
- 20.1. Discuss quotations for the Allotment fence repair and replacement.
- 20.2. Update on repairs to memorials.



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20.3. Discuss the possibility of preparing a suitable area in the Cemetery for the interment of cremated remains. Memorial Tree for Prince Philip. Discuss Cllr Vitty's questions and comments.

20.4. Discuss recent email sent regarding overfilling the bin and comments received.

21. Correspondence

21.1. E-mail received from a KS resident for the PC (jointly with LSC) to consider the preparation of a Neighbourhood Plan

21.2. Discuss Email received from resident (via Cllr Colin Atkinson) regarding the setting up of a seminar on sustainable heating.

21.3. Email received from LS resident regarding the safety of Hodge Lane in relation to bicycles and quad bikes etc.

22. Financial Matters

22.1. Cheques drawn/BACS payments: £600 Clerk Salary; £152.48 HMRC; £40 printing; £165.30 JRB; YLCA £138; Wildflower Planting £244.99; Planters £230.99; Mole Contract £70; Clock Winding £75; Water d/d £18.98; Printing £35

22.2. Monies paid in: £170 Co-op Funeral Care; £110 Co-op Funeral Care; £3,956.97 Precept

22.3. Claiming Exemption from External Audit

22.4. Agree the Accounts for the period ending 31st March 2021

22.5. Consider and approve the Accounting Statement AGAR

22.6. Chair to sign and date the Accounting Statement

22.7. Discuss Radar gun purchase

22.8. Discuss and comment on the Clerk's expenses

22.9. Discuss Cllr Byfield's queries on the AGAR re sustainable overspend.

23. Planning Matters

23.1. 2020/0628/HPA – Update on the appeal to the Secretary of State for the erection of green timber carport at Millstones, Wentedge Road

23.2. Update on the Planning appeal to the Secretary of State against refusal of householder application. Ms Diane Willoughby, Hazelnut Cottage Middlefield Lane, KS;



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- 23.3. 2021/0371/TCA, Rivermead, Water Lane, KS, - Application to pollard 3 Willow Trees.
- 23.4. 2017/0745/HPA Proposed first floor side extension with ground level car port below supported by steel beams clad in brickwork approved on 20 December 2017 – **REFUSED**
- 23.5. 2020/1120/HPA - Erection of a ground floor rear extension, render all walls of the bungalow and to a slip wall in brick around whole house perimeter at 24 Springfield Crescent, Kirk Smeaton
Permitted
- 23.6. Wentedge Quarry Application update and discussion re leaflet and petition
24. **Any Other Business *for information*** - Google Meet to be trialled for short (other) meetings
25. **Date of next Meeting: 14 July 2021 at 6pm**