

# Kirk Smeaton Parish Council



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Bonita Cottage, Water Lane, Kirk Smeaton WF8 3LD

Tel: 01977 621628

Tricia Storey – Chair

## MINUTES

### Of the

## Kirk Smeaton Parish Council Meeting

Thursday 29 September 2022

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## MINUTES

1. Attendance: Cllr Tricia Storey (Chair) Cllr Tony Lenc (Vice Chair) Cllr James Stephenson  
Kate Bowden - Clerk
2. Cllr Barney Byfield; and Cllr Carl Vitty had previously sent apologies.
3. An accessible Library - Apologies received - this item will be moved to the November Agenda
4. Visit from Matthew Brown - Affordable Housing Enabler SDC. Matthew reported that the response from the village questionnaire was only 4 people and of those that responded only 2 identified affordable housing needs. With this extremely low response the Council members felt the village had made it clear of their position, however, Matthew is attending Womersley PC and discussing the issue with Whitley PC to see if there is mileage in a joint village approach. He also intends to approach Little Smeaton PC again as there are new Council members. If there is potential mileage in a joint village approach this will come back to KSPC and a further flyer will be sent across our village to canvass views before a final decision is taken. The survey report is available for residents to read - please contact the Clerk.
5. **Public Questions and Issues - no members of the public attended the meeting.**
6. Minutes of the Parish Council Meeting held on 21 July were approved as a true and correct record.
7. Matters arising already reported
8. The meeting with Gary Lumb - Highways, NYCC was very positive and productive. Mr Lumb has agreed to improve signage around the bend from Pinfold Lane to Norton Road with chevrons, a new warning of junction sign and a new direction sign. Double yellow lines near the school entrance are to be investigated (this could take up to 6 months) but they have agreed to double yellow lines around the bend from Main Street onto Pinfold Lane. A scheme to improve Pinfold pathway has been added to the forward programme. The subject of speed-bumps on Wentedge Road was discussed. Mr Lumb said that this was not a feasible proposition owing to the position of private driveways and would not be approved by Highways.
9. Feedback from the Chair from YLCA Conference. - 23rd September. The Chair reported that there was a good Agenda with Climate change; Emergency Plan; and strategic plan being of interest. These items would be taken forward to the next Agenda.
10. Feedback from meeting with LSPC - 7th September. The Chair and Clerk met with members of LSPC and our Police representatives PC Sarah Ward, the Animal and Wildlife Officer and PCSO Annie Newbould. Many questions were asked and answered and a summary will be published in the near future.
11. The 4th Update re the new single Council for North Yorkshire was noted.

Signed ..... T Storey (Chair)

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12. The Parish Council passed a resolution to sign up to the civility and respect pledge.

13. The Parish Council passed a resolutions to remain in the central procurement and appointment school  
SAAA.Village Green and Village Matters

- 13.1. Cllr Lenc Village gave a report on new plans for the Grounds Maintenance Contract/Village Green upkeep - It has been proposed to provide an annual contract with the Contractor, paid in instalments. Cllr Lenc is to finalise this shortly. A new schedule of work has been produced. With regard to the Village Green, sadly no residents have come forward to form the working party - the present arrangement will still be used, asking for help as and when. Thanks go to a resident of Springfield Crescent who has been most helpful and diligent in his work on the Green. Clerk to prepare a thank you letter. The Chair put forward an idea that one bed could be offered for children to plant and maintain, this idea was well received and to be developed further.
- 13.2. Mrs Hannah Cuddy, Headmistress of our School has agreed to a meeting with regards to the parking issues, to explore options. Following our meeting with Gary Lumb, Highways have agreed to put double yellow lines on the bend onto Pinfold Lane - any further double yellow lines around the school are to be investigated (this could take up to 6 months) and we are to actively support the 20s Plenty Campaign. Cllr Byfield to be asked to co-ordinate a meeting.
- 13.3. With regard to Middlefield Lane Fly-tip - the Chair is still trying all avenues to get this moved. YWT informed the Council that it cost £7k to move the dump in Brockadale Car Park.
- 13.4. cPad recall - the Defib has been updated and will hopefully be in place shortly. New batteries have also been purchased.
- 13.5. With regard to the purchase of cameras to monitor activity in the Village, the PC felt the cost was inordinately high and also the number of crimes reported, although of concern, was relatively low. We will not be pursuing this at the moment.
- 13.6. A joint working party with LSPC will be formed to re-appraise the Emergency Plan - Chair and Cllr Stephenson to lead on this.

### 14. Highways Matters

- 14.1. Any photos of parking issues at School will be sent to G Lumb
- 14.2. CSW results were discussed. Of the many vehicles which were monitored, 7 were driving above the speed limit and these figures have been sent to the Speed Watch division of the Police. It was noted that vehicles on seeing the yellow jackets and signs, slowed down before being monitored. Additional dates will be progressed in 2023.

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### 15. Allotments and Cemetery

- 15.1. The Clerk reported that the Cemetery Rules and Regulations have been updated to include Cremated Remains plots.
- 15.2. The size of Cremated Remains plots will be 18" x 12" and the area will be placed to the left of the Memorial Garden. Work to prepare the area will begin when the MG has been completed and will be ready early 2023.
- 15.3. Prices for interment etc. It was agreed to increase the cost of interment as per the proposals by the Clerk.
- 15.4. and 16.5. The issue of refunds for cemetery plots was discussed. It was agreed that it was not financially viable for the PC to issue refunds. A decision was taken that a policy would be developed and this would be explored further. Advice will be sought from the Institute of Cemetery Management and the Guide for Burial Ground Managers.
- 15.5. The allocation of purchased plots was discussed and it was agreed that applicants would be offered a numbered plot of their choice from those available. Clerk to prepare a letter to existing owners. A discussion followed on the future plans for the Cemetery and an Extraordinary Meeting will be called with the allotment holders to discuss the future use to extend the Cemetery. The meeting will be arranged in 2023.

### 16. Correspondence

- 16.1. An email received from a Wentedge Road resident proposing the installation of speed bumps was discussed. This issue was discussed at the meeting with Gary Lumb (see 8 above) and unfortunately was rejected.
- 16.2. The PC felt unable to send a donation to the Citizen's Advice Bureau at the present time.
- 16.3. Let's talk initiative - to be discussed at the January meeting.

### 17. Financial Matters

- 17.1. Payments: Danny Curnow £100 (July); Markers for plots £7.47; Ink £4.49; HMRC £150; Yorkshire Water £50.52; £13.77 markers; £4.49 ink; Danny Curnow £40 Aug; Laminate pouches £11.99;
- 17.2. Receipts: - sponsor Xmas Tree £60; payment for Conference £120; Xmas tree sponsorship £117.50; Cemetery Income £1150; Precept £4106.69
- 17.3. Agree and sign off the accounts

Signed ..... T Storey (Chair)

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17.4. Review of cash flow (Cllr Byfield request) . The cash flow position has improved and will be discussed in detail at the Budget Meeting in November and will also be a future Agenda item.

### 18. Planning Matters

18.1. 2022/0489/HPA - Loft conversion and erection of side extension at 27 Springfield Crescent KS - **Permitted**

18.2. 2022/0817/AGN - Erection of a fertiliser storage tank on Smeatleys Lane, KS - **Prior approval not necessary**

18.3. It was noted that Went Valley Aggregates has now been sold. The new owners are Matrix Aggregates of Droitwich and the Managing Director is Mr Robert Lunn. The PC and YWT are most concerned about the dust monitoring with the first phase showing dust deposition impacts and that the mitigation has not worked. Support was given to write to Richard Flinton, CE of North Yorks Council; John McCartney and Howard Ferguson.

18.4. 2022/1012/FUL - Riverside Farm Conversion of barns and stable to create annexe and swimming pool extension.

18.5. 2022/1033/TELB - Installation of fixed line Broadband at Unit 4, Smeaton Quarry

18.6. 2021/1362/FUL - Erection of two storey side and front extensions following demolition of an existing single storey extension and conservatory at Riverside Farm, Water Lane, Kirk Smeaton - **Permitted**

### 19. Any Other Business *for information* -

20. **Matters in Private** – Clerk’s Contract of Employment/Job Description was discussed and implemented.

21. **Date of next Meetings:** 17 November 2022