

Kirk Smeaton Parish Council

Kate Bowden (Clerk) email: kirksmeatonclerk@gmail.com

Bonita Cottage, Water Lane, Kirk Smeaton WF8 3LD

Tel: 01977 621628

Tricia Storey – Chair



MINUTES Of the Kirk Smeaton Parish Council Meeting Wednesday 9th March 2022 at 6pm

10 March 2022

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MINUTES

1. Attendance: Cllr Tony Lenc (Vice Chair) - Chaired the meeting

Cllrs: Carl Vitty; Barney Byfield; James Stephenson

Kate Bowden (Clerk)

Matthew Brown - Affordable Housing Enabler from SDC

2. Apologies: Cllr Tricia Storey

3. There were two declarations of interest relating to Item 14.3

4. Affordable Housing - Matthew Brown from SDC attended the meeting to discuss with Cllrs the details of the Affordable Housing Scheme. Q & A session followed. It was unanimously agreed to proceed with the Village Survey which will be carried out in May with a public meeting shortly after the delivery of the Survey - Matthew will be present to answer any queries. Cllr Byfield offered to act as liaison.

5. **Public Questions and Issues** - no members of the public were present.

6. Minutes of the Parish Council Meeting held on 2nd February were signed and approved.

7. Matters arising from the Minutes of 2nd February Parish Council meeting

7.1. The stone planters have now been completed and it was agreed look excellent.

7.2. Hodge Lane Signage - The Chair met with Vickie Day from Highways today 9th March. It was agreed for additional signage at the top of Hodge Lane to deter motorists etc from entering. An extra plate will state 'except for access'

7.3. Street Lighting - the PC is still waiting for a decision on this. The Energy and Asset Management Officer from NY has asked the Police for crime stats for the Village for the last 6 years and has requested further information regarding crime incident nos. Cllr Stephenson has agreed to look into this.

7.4. Dog Fouling Posters have been displayed around the village with pavement stencils to deter owners from allowing their dogs to foul the footpaths and verges. It was agreed that these would be removed after a month and a further blitz in 6 months. Cllr Byfield has discussed our concerns with the School who added an article from the PC to their recent Newsletter. They also voiced their concerns regarding speeding and parking issues around the school.

7.5. Wentedge Road lay-bys update - Cllr Stephenson reported that NYCC Highways have agreed to reinstate the verges where the lay-bys have been created on Wentedge Road. They are leaving water-filled barriers. It is being considered whether bollards will be erected.

8. Forthcoming elections were discussed. These will be held on 5th May. The Clerk asked all Cllrs who were applying for re-election to have their completed applications ready for the end of March at the latest. These will be delivered by hand to SDC - clerk to book a date for delivery.

Signed..... Tricia Storey (Chair)

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9. Unitary Council Update - all Cllrs had received the update and this was noted.
10. Cllr Stephenson and Cllr Lenc offered to stand as YLCA reps for one meeting. The Chair has previously agreed to attend the meeting with Zoe Metcalfe on 26th May.
11. Operation Dusk was discussed.

12. Village Green and Village Matters

- 12.1. It was agreed to purchase a tree asap for the Queen's Green Canopy and also to purchase a plaque from RBLI. Cllr Lenc and Clerk to action
- 12.2. Green Bin increased costs were agreed
- 12.3. A footpath form has been completed reporting the debris on the footpath from Main Street.
- 12.4. Cllr Lenc has discussed the cutting of the Wildflower areas with DC - it was agreed that the surrounding areas of the wildflowers to be cut.
- 12.5. Repairs to the seat on Wentedge Road - Carry forward to next meeting
- 12.6. cPad Training - it was proposed that the training be offered at the beginning for the first hour or so on Jubilee Day - this to be confirmed at the next meeting in May.
- 12.7. Renovation of the drinking trough on Main Street was discussed. Cllr Stephenson offered to make enquiries regarding a suitable contractor. (Plan for 2023/24)
- 12.8. The contents of the Welcome packs for new residents have been agreed. Cllr Lenc and Clerk to prepare.
- 12.9. Railway Roadshow event - (date suggested 20 or 27th) It was proposed and agreed that instead of an organised slide-show, the organiser be contacted and offered a stand at the Gala in September.
- 12.10. It was agreed to purchase plants for the Village Green planters - Cllr Lenc/Clerk
- 12.11. New Village Stone Planters - need lining and compost and planting up - Cllr Lenc/Clerk
- 12.12. Cost of room hire was discussed. As the PC members are relatively new, it was agreed to contact Kirk and Little Smeaton Development Group to ask for information regarding their role and current members of the committee.
- 12.13. Extra dog bin on Wentedge Road has been requested - no reply at the moment.

13. Highways Matters

- 13.1. CSW - regarding the request for further areas of concern to be allowed - Cllr Stephenson will notify the PC when a reply has been received. As the cost is high for purchasing the equipment ourselves - approx £500 - it was suggested and agreed that we request alternating the sharing of the equipment with Hensall - for their use for the first 2 weeks of the month and our use for the last 2 weeks. Clerk to email Bill Monkman for advice.

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- 13.2. Pinfold Pathway - It is with great disappointment the PC learned that the reinstating of the pathway on Pinfold Lane has only just been requested from NYCC Capital Expenditure. The Chair has written to request that this matter be given high priority status. The current repairs are only temporary.
- 13.3. VAS for Pinfold - to be placed on the Agenda for 23/24.
- 13.4. Request for 30 mph sign on Water Lane - Highways are looking at the legality of placing a repeater 30mph sign on Water Lane.

14. Allotments and Cemetery

- 14.1. Quotations for Clearing the site etc for the Garden of Remembrance have been requested. Cllr Len to follow these up.
- 14.2. Owner of the rear perimeter fence in the Cemetery. Cllr Lenc has discussed this with the Tennant. It was agreed to write to the owner of the property (currently rented) to discuss repairs. - Action Cllr Lenc/Clerk
- 14.3. Allotment rent review - This item was carried forward as 2 members of the PC have a declared interest.
- 14.4. The burial ground value in relation to the Asset Register - The Clerk to clarify the official value of the burial ground.

15. Correspondence

16. Financial Matters

- 16.1. Payments: Clerk £889.92; Wix £136.80; Printing £32.00; HP £3.49; Mortar £20.22; Yorkshire Water £10.44; Defib pads £92.34
- 16.2. Income: -
- 16.3. Wayleave Proposals - to carry forward - See Cllr Storey.
- 16.4. The accounts were agreed. Clerk to send accounts documentation to Cllrs by email with the reports and not a link to the software. It was proposed and agreed to have a detailed look at the budget at the next PC meeting.
- 16.5. The quotation for the summer hanging baskets is £1782 - a slight reduction on last year's. The Chair and Clerk visited First Impressions to discuss the quality; colour and contents of this year's baskets.
- 16.6. Swift Boxes - It was agreed that the PC is unable to contribute as all funds have been allocated.

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17. Planning Matters

- 17.1. Wentedge Quarry - it was noted that the first meeting of the Liaison Committee has been scheduled for 10th March at 2pm at the Quarry. The Clerk and Chair to attend and report back to the PC. Chair to discuss meeting with Danny from YWT at the next meeting .
- 17.2. Riverbank - The PC members present felt unqualified to make any constructive comments with regard to the riverbank. The Chairs of both Parish Councils will discuss the matter further.
- 17.3. Permitted 2021/1243/TCA - Pollard 10 Willow Trees on Water Lane, KS. Complaints have been received regarding the 'pollarding' of the Willow Trees on Water Lane. As members felt unqualified to comment, although agreed it looked severe, it was agreed to forward this issue to SDC for their comments.
- 17.4. 2022/0203/DOC discharge of condition 03 (materials) of planning permission 2021/0608/HPA Side and rear extensions and increasing roof pitch and ridge to provide accommodation in loft space together with erection of detached garage and formation of new driveway onto existing dropped kerb

18. Any Other Business *for information* - ratify purchase of Ukrainian flag - £36 approx. Clerk to discuss an update to the Crime leaflet with the Chair.

19. Matters in Private – Clerk's Contract of Employment Review - carried forward to next meeting

20. Date of next Meetings: It was proposed and agreed to change the day of the PC meetings to Thursday.

The following dates are to be approved:

Proposed dates: 12th May; 7th July; 8th September; 10th November; 12th January; 9th March 2023

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