

Kirk Smeaton Parish Council

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Minutes of the Annual Parish Council meeting held on Tuesday 1st May 2018 in the Community Room, Kirk Smeaton School.

- 1 **Present:** Elaine Bartlett; Jayne Cooper; Tricia Storey (Councillors)
 - 9 members of the public were in attendance
- 2 **Declarations of Interest:** There were no declarations of interest
- 3 **Election of Chair:** **Cllr Elaine Bartlett was proposed and seconded as Chair.** Cllr Cooper has agreed to remain as Vice Chair.
- 4 **Minutes** of the Open Public Meeting held on 14th May 2017 were agreed and signed as a true record
- 5 **Minutes of the Parish Council Meeting** held on 14 March 2018 were approved and signed as a true record
- 6 **Matters arising**
 - Water Lane Hedge review. The Clerk and Dave Bastow have checked the progress of the hedge and report that most of the saplings have taken but some need replacing. *Clerk to contact* Ian Jakulis to arrange delivery.
 - The Gateway on Water Lane is to be installed by the end of May.
 - Speed Monitors were installed on Water Lane and Wentedge Road during January and both areas are to be enforced.
 - Still awaiting a response from Gary Lumb with regard to a barrier on Long Lane
 - Speeding on Pinfold Lane – Cllr Storey to monitor
 - *Clerk to contact* Dave Bastow and ask where the clay faces had been installed.
- 7 **GDPR update** The *Clerk* suggested a date be arranged for the Data Audit and the implementation of the Data Protection Policy Documents. *Clerk to circulate* available dates.
- 8 **Public Questions and Issues:** There were no public questions and issues.
- 9 **Village Green and Village Matters:**
 - The Flag Pole Planning Application has been sent for approval to SDC
 - New planting of perennial shrubs on the Green is going ahead. Danny Curnow to be contacted for a quote for the pruning of the tree in the Cemetery

Signed Elaine Bartlett (Chairman) 4 July 2018

- *Clerk* to contact SDC to request vests and tools for Community Litter Pick
- The Chair has contacted Gary Oaks re quotation for new Notice Board at the top of Brockadale on Pinfold Lane.
- The bench upkeep on the Green. The Chair is to purchase Teak Oil and will proceed to prepare the benches on the Green. *Clerk* offered to help along with Cllr Storey.
- Job Sheet for Dave was agreed

10 Highways Matters

- VAS was discussed and it was agreed that the scheme was too expensive. *Clerk* to complete the questionnaire
- The Quarry 106 agreement – update. Discussion took place regarding the ongoing problems with the lorries from the quarry. The 106 agreement is still not in place and Amy Taylor has written to ask if the Council would like to set up the Liaison Committee immediately. *Clerk* to reply and also ask for update.
- Junction at Wentbridge. WMDC have informed the Clerk that they will be visiting on 3rd May to inspect the junction. (The Clerk has since received an email apologising but they could not do it on this date and will inform us of the next date available)

11 Allotment and Cemetery

- The unsafe memorials will be cemented within the next 2 weeks.

12 Correspondence

- Still awaiting details of dates of meeting re Dementia Friendly Council
- The details of the 2 Councillor vacancies have been put on the Notice Board. Co-option can take place after 18th May.
- Fly Tipping was once again discussed. The situation is worsening. Cllr Storey offered to lead on this.
- The consultation re NY Archives Service was discussed. The Chair agreed to deal with this and to complete the Survey at a future date to be agreed.
- Waster Campaign. It was agreed for the *Clerk* to contact SDC with regard to the suggestion for local schools to be involved in a creative writing competition.
- Community Governance Review – It was agreed to reply to Palbinder Mann and halt the CGR and keep the number of Councillors to 5.

13 There were no planning matters

14 Financial Matters

- i) AGAR part 2 Section 1 was approved
- ii) The accounting statement was considered by the Council
- iii) The accounting statements were discussed

Signed Elaine Bartlett (Chairman)

4 July 2018

iv) The Accounting Statements to be signed and dated by the Chair at a separate approval meeting once the Internal Verification has been completed.

- Cheques received £4,000 Precept
- Cheques raised: £195 flag pole planning; Steve Hayes Moles £70; YLCA membership £129; Planning maps £34.20; GDPR training £90; Insurance £326; Dave Bastow March £270; Dog Bag Dispenser £120.90
- Cllr Storey to take proof of identity to Lloyds Bank with regard to Mandate Variation Form
- Community Infrastructure Levy – NIL
- The Council was informed that NI has to be paid – this was agreed.

15 Any Other Business for Information:

- The chair asked that the subject of a gate in the Church wall be reconsidered.
- The Councillors thanked John Steel for his contribution to the Parish Council, the Web-site and the Village and to Martin for 11 years of continued contribution especially to the development of the Village Green, thank you both.

16 Matters In Private – The future of KSPC Web-site was discussed. John Steel to be contacted.

17 Dates of the meetings for the next year are as follows:

4th July

19th September

28th November

10th January 2019

14th March 2019

Signed Elaine Bartlett (Chairman)

4 July 2018